

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 27th September, 2022 commencing at 7.00pm at the Village Hall, Main Street.
Date of posting: Wednesday 21st September, 2022.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting** 23rd August, 2022.
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.
 - 5.1 Notice of Applications Received
 - 5.1.1 **Proposed dwelling to north of 39 Main Street.** Fell two walnut trees in Tree Conservation Area. 22/01853/Tree Conservation Area
 - 5.1.2 **Brackendale, 17 Sim Balk Lane.** Single storey side and rear extensions with link to garage, conversion of garage to habitable space, loft conversion with dormer to rear, two rooflights to front and one rooflight to side. 22/01894/FUL
 - 5.2 Notice of Decisions Given (Parish Council decisions are in brackets)
 - 5.2.1 **11 Croft Court.** Relocation of front door. 22/01346/FUL. **(No Objection)** Approved
 - 5.2.2 **39 Copmanthorpe Lane.** Single storey side / rear extension and dormer roof extension to rear. 22/00976/FUL. **(No Objection)** Approved
 - 5.2.3 **23 Myrtle Avenue.** Two storey and single storey extensions to rear with two dormers after demolition of existing rear extension and extend hipped roof to side. 22/01564/FUL. **(No Objection)** Approved
 - 5.2.4 **Proposed dwelling to the north of 39 Main Street.** Fell one blue spruce tree in Tree Conservation Area. 22/01435/Tree Conservation Area. **No Objection**
 - 5.3 Large Householder Extension Notifications
 - 5.3.1 None
 - 5.4 Other Planning Matters
 - 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison
 - 5.4.2 Planning application information received May 24th: Proposed 5G Telecommunications Installation for H3G UK – update

BISHOPTHORPE PARISH COUNCIL

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton
- 6.1.2 External Repairs – update Cllr. Thornton

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Internal alterations to the building – update Cllr. Nicholls
- 6.2.3 Cricket scoreboard rebuild – update Cllr. Nicholls
- 6.2.4 Renewal of sports field leases with the Church Commissioners – update Cllr. Harrison

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Email from Cllr. Galvin (July 2022) regarding the planters / flower tubs in the village – update
- 6.3.3 Notice of conclusion of audit
- 6.3.4 Valuation Office Agency – Request for rent, lease or ownership details, Bishopthorpe Village Hall

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison
- 6.4.2 Email from PC Able concerning ‘Cutting down of trees containing nests’ opposite Field 84 – update

6.5 Youth Support and Children’s Recreation

- 6.5.1 Monthly Park inspection
- 6.5.2 Painting floor markings for new games at the end of the park on the tarmac area – update Cllr. Nicholls

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George
- 6.6.2 Renewal (Acaster Lane plot 20C), Richard Inglis – Tenancy wording in respect of allotment law – Cllr. George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Green

6.8 Web Site Management

- 6.8.1 Monthly Report – Cllr. Conley

6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Gajewicz

6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – update Cllr. Green
- 6.10.2 Email from Mr Smith regarding York Cycle Campaign
- 6.10.3 Email from Yorkshire Local Councils Association - Climate Emergency- request for information

6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

- 6.12.1 Update – update Cllr. Green

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7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid

Monthly direct debit to E-On Sports Pavilion Electricity (due 28/9)	432.00
<i>Monthly direct debit to E-On Village Hall Electricity (due 16/9)</i>	153.92
Monthly direct debit to E-On Village Hall Gas (due 28/9)	344.00
The Renewable Energy Co. Vernon House Electricity (due 20/9)	38.71
<i>PlusNet – Village Hall Wi-Fi connection monthly charge (paid 1/9)</i>	28.87
<i>PlusNet – Vernon House Wi-Fi connection, monthly charge (paid 1/9)</i>	28.87

Total Amount paid

£1,026.37

7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	712.25
Clerk's Expenses (stamps for allotment letters £54.40)	54.40
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	150.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking	0.00
York Wi-Fi Solutions – monthly charge for support and maintenance	24.00
Sports Turf Services Ltd – Grass cutting sports field, Ferry Lane	78.00
Refund to Cllr. Green D'Oyls voucher for Mr Wilson, Vernon House	37.00
Refund to Cllr. Harrison for the purchase of a radio for the Village Hall	43.95
BT quarterly charge claim (for Apr, May & June)	76.63
Ainsty Landscapes, Annual Sports Pavilion tidy up	220.00
PKF Littlejohn – Professional charge for audit	360.00
Ashfield Woodchips & Bark – 20 cubic metres of hardwood chips for Play Area	3913.60
Yorkshire Local Councils Association – Allotments course, Cllr. George	25.00
Yorkshire Local Councils Association – Health & Safety course, Cllr. George	25.00
Ainsty Landscapes – cricket ground cuts 7/7 to 25/8	680.00
Roadway UK TM Ltd, installation of two signs – Bishopthorpe Community Festival	168.00
Cllr. Green – extension lead for Vernon House	9.99
Cllr. George – allotment law books	35.19
<i>Yorkshire Local Councils Association – conference fees Cllr. Harrison and Cllr. Green</i>	240.00
<i>Ash Tree Specialists – removal of 3 dead elm trees</i>	300.00
<i>Business Stream – Vernon House</i>	21.10
<i>Carly Watson – Allotment fee refund AC16b</i>	20.00
<i>TimCo Plumbing – bathroom/toilet renovation – Sports Pavilion</i>	4,000.00
<i>Stephen Cave – Tree stays corner of Keble Park North</i>	24.50

On-line payment total

11,906.11

Payment Total

£12,932.48

BISHOPTHORPE PARISH COUNCIL

7.2 Income Receipts

Village Hall rental income:

18/8 S Allen, Black Cats Pilates	25.00
19/8 Sue Coates, Slimming World	50.00
27/8 M Ramegowda rental	70.00
24/8 Sue Coates, Slimming World	25.00
26/8 Sue Coates, Slimming World	50.00
27/8 Ah Party 17/9	55.00
30/8 A Hutchinson party 17/9	55.00
31/8 S Allen, Black Cats Pilates	25.00
31/8 Mann N&B	55.00
1/9 W Allison, Wednesday Badminton	30.00
2/9 Sue Coates, Slimming World	50.00
3/9 Hall	55.00
7/9 S Allen, Black Cats Pilates	25.00
8/9 Connell Hall rental	55.00
9/9 J Acey	15.00
9/9 Sue Coates, Slimming World	50.00
14/9 S Allen, Black Cats Pilates	25.00
16/9 Sue Coates, Slimming World	50.00
19/9 Party booking 9/11	68.75
19/9 Party booking	55.00

Other Income:

16/8 Vernon House income	284.70
31/8 National Westminster monthly interest	8.89
5/9 Lower Wharf Canoe Club – use of Sports Pavilion	10.00

£1,192.34

8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

9 Young Person of the Year Award and the Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

10 Pinfold

- 10.1 Committee Report – update

11 Sensory Garden

- 11.1 Committee Report – update
- 11.2 Mosaic repairs – update Cllr. Thornton

12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 National Assembly Informal - Discussion on Ukraine - 6 September 18.00 - 19.00
- 13.3 White Rose Updates
- 13.4 Dementia Friendly Survey- extension for comments
- 13.5 Webinar Training Programme October to December 2022

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14 Highway Matters

- 14.1 Bus Number 11 Stop – Acaster Lane, ‘No Idling’ sign

15 Correspondence

- 15.1 City of York Council not covered elsewhere

- 15.1.1 None

- 15.2 Others

- 15.2.1 First Bus Number 11 Service – update

- 15.2.2 Email from Dr Beach, Bishopthorpe Medical Surgery

16 Ward Committee

- 16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 18th October, 2022 at the Village Hall, Main Street at 7.00pm.

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Bank Account checked by

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